

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, APRIL 18TH, 2023 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to The Paper newspaper and emailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Kim Ritchie. Roll Call was conducted by Courtney Davis. Council members present included Terry Lamar, Choya Shropshire, Randy Chitwood, Evett Barham, Chris Gonthier and Bruce Smith. Members absent: Dennis Nance.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Fire Chief BK Young, Street Superintendent Buddy Glenn, Golf Superintendent Dennis Bowman, Library Director Cari Rerat and Recreation Center Director Mike Moore.

Others present: Police Captain Kevin Tramel, Police Sergeant Dustin Van Horn, Becki Sams-Benham, Jeremy Cantrell, Travis Mileur, Gilbert and Autumn Graybill, Nena Roberts, Terry Aylward, Kimmie Shropshire, Paige Lamar, Gina Epps, Lori Ballew, Angela Smith, Charles Tramel, Don and Dian Berger, Adam Anderson, Wanda Cummings, Dana Colvin, Lisa Malone, David and Darla Coats, and JoEllen Williams.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

Wanda Cummings spoke and clarified that Pro One Realty did not leave the last Council meeting angry because they were not chosen for the bid. Ms. Cummings felt that Mr. Gonthier had completely misrepresented their company.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

No report.

b. Emergency Management

No report.

c. Fire

Young reported they just finished an advanced fire behavior training course with other agencies in Mayes County. He reported that they are having issues with their Tahoe.

d. Golf

Bowman reported that they have been very busy. Ground maintenance continues. Google activity has increased. Tournaments have been a success and they have more scheduled.

e. Library

Rerat reported that the numbers from March 2023 compared to last year are very different because in March 2022 they were in the Graham Community Building. Numbers are up. No door counts yet but will have them available next month. Rerat stated Author Ginny Myers Sain will be visiting the library next week.

f. Parks / Cemetery

No report.

g. Police

Sams-Benham reported that the sewer is working better at the Shelter now. Tramel reported that they have been busier with the warmer weather lately. CMS is working on the jail now. Officers seized 3.8 lbs of Fentanyl.

h. Recreation Center

Moore reported that the pool heater is done. They are experiencing HVAC issues and he is gathering information and making that his top priority. The Easter Egg Hunt was a success, and the pool has been booked out. They are working on scheduling new classes and some other activities.

i. Street

Glenn reported that they removed a beaver dam, but the beavers started over immediately. The Street Department has been making repairs to sidewalks, digging ditches, and replacing pipes. Glenn stated the Railroad will be shutting down the Southwest 3rd Street crossing for repairs on Thursday, April 20th, 2023. Glenn described the detour route and stated that Emergency Management sent out a notification via CodeRED.

4. MAYOR'S REPORT:

a. Discussion and possible action regarding removing from the table Item 4.d. from the March 21st, 2023 agenda.

After much discussion, no action was taken, due to Robert's Rules of Order.

b. Discussion and possible action regarding the nomination of Travis Mileur to replace Steve Smith at City Council Ward 2, term expiring April 30th, 2024.

Motion was made by Gonthier, second by Smith to table nomination of Travis Mileur to replace Steve Smith at City Council Ward 2, term expiring April 30th, 2024. Voting yes: Gonthier, Smith. Voting no: Lamar, Shropshire, Chitwood, Barham.

Motion was made by Shropshire, second by Barham to approve the nomination of Travis Mileur to replace Steve Smith at City Council Ward 2, term expiring April 30th, 2024. Voting yes: Shropshire, Chitwood, Barham, Gonthier, Smith, Lamar. Voting no: none.

Kim Ritchie administered the Oaths of Office to Travis Mileur.

c. Discussion and possible action regarding the resignation of Lori Ballew from the Board of Adjustments, effective April 30th, 2023. This is due to her election as City Treasurer, effective May 1st, 2023.

Motion was made by Gonthier, second by Chitwood to approve the resignation of Lori Ballew from the Board of Adjustments, effective April 30th, 2023. This is due to her election as City Treasurer, effective May 1st, 2023. Voting yes: Mileur, Chitwood, Barham, Gonthier, Smith, Lamar, Shropshire. Voting no: none.

d. Discussion and possible action regarding the resignation of Belinda Jones from Assistant City Treasurer, effective April 30th, 2023.

Motion was made by Chitwood, second by Gonthier to approve the resignation of Belinda Jones from Assistant City Treasurer, effective April 30th, 2023. Voting yes: Chitwood, Barham, Gonthier, Smith, Lamar, Shropshire, Mileur. Voting no: none.

e. Discussion and possible action regarding appointing Gina Epps as Assistant City Treasurer, effective May 1st, 2023.

Motion was made by Shropshire, second by Chitwood to approve appointing Gina Epps as Assistant City Treasurer, effective May 1st, 2023. Voting yes: Barham, Smith, Lamar, Shropshire, Mileur, Chitwood. Voting no: Gonthier.

f. Discussion and possible action to approve a Resolution proclaiming the month of April as Fair Housing Month in the City of Pryor Creek, Oklahoma and identifying the activities of Fair Housing.

Motion was made by Gonthier, second by Shropshire to approve Resolution #2023 - 3 proclaiming the month of April as Fair Housing Month in the City of Pryor Creek, Oklahoma and identifying the activities of Fair Housing. Voting yes: Gonthier, Smith, Lamar, Shropshire, Mileur, Chitwood, Barham. Voting no: none.

g. Discussion and possible action regarding the Proclamation declaring the month of April 2023 Fair Housing Month.

Motion was made by Chitwood, second by Gonthier to approve the Proclamation declaring the month of April Fair Housing Month. Voting yes: Smith, Lamar, Shropshire, Mileur, Chitwood, Barham, Gonthier. Voting no: none.

h. Discussion and possible action regarding approval to pay the CMSWillowbrook Application and Certificate for Payment No. 26 in the amount of \$21,761.17 from fund 87 regarding the Emergency Center and Library Expansion Project.

Motion was made by Chitwood, second by Shropshire to approve payment of the CMSWillowbrook Application and Certificate for Payment No. 26 in the amount of \$21,761.17 from fund 87 regarding the Emergency Center and Library Expansion Project. Voting yes: Shropshire, Mileur, Chitwood, Barham. Voting no: Lamar, Gonthier, Smith.

5. CITY ATTORNEY’S REPORT:

a. First reading of an Ordinance amending Title 10, Chapter 6, Table of Use Regulations regarding outdoor Secular or Non-Secular Assembly and Entertainment uses of property classified under commercial uses.

Motion was made by Chitwood, second by Shropshire to waive the first reading of an Ordinance amending Title 10, Chapter 6, Table of Use Regulations regarding outdoor Secular or Non-Secular Assembly and Entertainment uses of property classified under commercial uses. Voting yes: Shropshire, Mileur, Chitwood, Barham, Gonthier, Smith, Lamar. Voting no: none.

b. Discussion and possible action regarding approval of Letter of Intent for purchase of property by Woodmont Land Company or its assigns of the old police station property located at the Northwest corner of Southwest 3rd Street and South Mill Street in the City of Pryor Creek.

Motion by Gonthier, second by Smith to reject Letter of Intent for purchase of property by Woodmont Land Company or its assigns of the old police station property located at the Northwest corner of Southwest 3rd Street and South Mill Street in the City of Pryor Creek. Voting yes: Mileur, Chitwood, Barham, Gonthier, Smith, Lamar, Shropshire. Voting no: none.

Council took a break at 7:34 p.m. and resumed session at 7:41 p.m.

6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the April 4th, 2023 Council meeting.
- b. Approve payroll purchase orders through April 28th, 2023.
- c. Approve claims for purchase orders through April 18th, 2023.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
COMBINED CASH FUND	2220222512	194.99
GENERAL	2220222512 - 2220222661	173,240.15
COVID REIMBURSEMENT	2220222678	10,000.00
STREET & DRAINAGE	2220222465 - 911318B	12,004.61
GOLF COURSE	2220222465 - 911301B	18,141.29
CAPITAL OUTLAY	911293B - 911294B	19,635.87
REAL PROPERTY ACQUIS.	2220222663	150.00
RECREATION CENTER	2220222465 - 2220222465	3,394.46
P.P.W.A. SINKING FUND	2220222655	21,761.17
DONATIONS AND EARMARKED	2220222516 - 2220222638	2,466.64
TOTAL		260,989.18

NO BLANKETS

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- e. Discussion and possible action regarding transferring Darla Craft Coats from Managerial Clerical Department 207 (Range D, Step 4) to Clerical/Accounting Department 209 (Range D, Step 4), effective May 1st, 2023.
- f. Discussion and possible action regarding an expenditure in the amount of \$10,705.00 to Motorola Solutions for remote Deployment Training, Video Manager ER EL OnPrem Site License Key, and annual device licensing and support for 4RE and BWC, for the new server at the Pryor Creek Police Department from Police General Software Account #02-215-5260.
- g. Discussion and possible action regarding an expenditure in the amount of \$7,469.69 to the Town of Salina for reimbursement of CLEET training fees for Officer Brett LoCoco from Police Salaries Account #02-215-5011.
- h. Discussion and possible action regarding the declaring surplus of 2008 4WD Chevy Tahoe, VIN # 1GNFK03088R194176 at the Fire Department and listing on the Purple Wave Auction site for sale.
- i. Discussion and possible action regarding the donation of the following items as per the Order Authorizing Disposition of Abandoned / Unclaimed Personal Property Case No. CV-23-3 from the District Court of Mayes County:
 - 24” TV with controller and HDMI Cable - donate to Pryor Rescue Mission
 - Four large bags of miscellaneous clothing - donate to Second Impressions
 - Infant car seat with base - donate to Second Impressions
- j. Discussion and possible action regarding depositing seized / unclaimed money awarded to the City of Pryor Creek by the District Court of Mayes County, Case No. CV-23-3, in the amount of \$9,883.56 into the Police Drug Forfeitures Account #96-965-5555.
- k. Discussion and possible action on the Contract Agreement for Economic Development Consulting Services between City of Pryor Creek, Oklahoma and Retail Attractions, LLC. Referenced contract may be terminated at any time with 60-day notice, to terminate prior to the

renewal date, notice is to be made before April 30th, 2023, of the City of Pryor Creek's decision for the contract to not automatically renew.

Motion was made by Shropshire, second by Gonthier to approve items a - k, less items a, e and k. Voting yes: Chitwood, Barham, Gonthier, Smith Lamar, Shropshire, Mileur. Voting no: none.

a. Approve minutes of the April 4th, 2023 Council meeting.

Motion was made by Chitwood, second by Gonthier to approve minutes of the April 4th, 2023 Council meeting. Voting yes: Barham, Gonthier, Smith, Lamar, Shropshire, Chitwood. Abstaining, counting as a no vote: Mileur. Voting no: none.

e. Discussion and possible action regarding transferring Darla Craft Coats from Managerial Clerical Department 207 (Range D, Step 4) to Clerical/Accounting Department 209 (Range D, Step 4), effective May 1st, 2023.

Motion was made by Shropshire, second by Chitwood to approve transferring Darla Craft Coats from Managerial Clerical Department 207 (Range D, Step 4) to Clerical/Accounting Department 209 (Range D, Step 4), effective May 1st, 2023. Voting yes: Smith, Lamar, Shropshire, Mileur, Chitwood, Barham. Voting no: Gonthier.

k. Discussion and possible action on the Contract Agreement for Economic Development Consulting Services between City of Pryor Creek, Oklahoma and Retail Attractions, LLC. Referenced contract may be terminated at any time with 60-day notice, to terminate prior to the renewal date, notice is to be made before April 30th, 2023, of the City of Pryor Creek's decision for the contract to not automatically renew.

Motion was made by Gonthier, second by Lamar to terminate the Contract Agreement for Economic Development Consulting Services between City of Pryor Creek, Oklahoma and Retail Attractions, LLC. Referenced contract may be terminated at any time with 60-day notice, to terminate prior to the renewal date, notice is to be made before April 30th, 2023. Mayor Lees read a letter submitted by Rickey Hayes giving his 60-day notice of termination with the City. Voting yes: Smith, Lamar, Shropshire, Mileur, Chitwood, Barham, Gonthier. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel (Shropshire)

Shropshire reported that the Budget and Personnel Committee will meet on May 9th, 2023.

b. Ordinance and Insurance (Shropshire)

Shropshire had nothing to report.

c. Street

Street Committee will meet on April 25th, 2023.

8. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
There was no unforeseeable business.

9. ADJOURN.

Motion was made by Chitwood, second by Gonthier to adjourn. Voting yes: Chitwood, Barham, Gonthier, Smith, Lamar, Shropshire, Mileur. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 8:10 p.m.

2. APPROVE MINUTES OF APRIL 4th, 2023 MEETING.

Motion was made by Chitwood, second by Shropshire to approve the minutes of the April 4th, 2023 meeting. Voting yes: Barham, Gonthier, Smith, Lamar, Shropshire, Chitwood. Abstaining, counting as a no vote: Mileur. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Chitwood, second by Barham to adjourn. Voting yes: Gonthier, Smith, Lamar, Shropshire, Mileur, Chitwood, Barham. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY DEPUTY CLERK COURTNEY DAVIS
