

**MINUTES
PRYOR ECONOMIC DEVELOPMENT TRUST AUTHORITY
REGULAR MEETING
MONDAY, FEBRUARY 8TH, 2021
12:00 P.M.**

THE PRYOR ECONOMIC DEVELOPMENT TRUST AUTHORITY MET IN REGULAR SESSION IN CITY COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

TRUSTEES: **FRED SORDAHL, ARIANNA DERR, DARRELL MOORE, DON BERGER, SCOTT MILLER, GENE DILLARD, LARRY WILLIAMS

EX-OFFICIO TRUSTEES: JARED CRISP - MUNICIPAL UTILITY BOARD GENERAL MANAGER, LARRY LEES - MAYOR

1. CALL MEETING TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE - MR. SORDAHL.

The meeting was called to order by Fred Sordahl at 12:00 p.m. Prayer and Pledge of Allegiance were led by Darrell Moore.

2. ROLL CALL - MRS. COATS.

Roll call was conducted by Mrs. Coats. Trustees present included: Fred Sordahl, Larry Williams, Arianna Derr, Darrell Moore, Scott Miller, Gene Dillard, Jared Crisp and Larry Lees. Trustees absent: Don Berger.

Others present: Kim Ritchie, Pryor Main Street Director Jennie VanBuskirk, Planning Design Group representatives Katy O'Melia and Jim Crosby, business owners and Terry Aylward.

3. OATH OF OFFICE TO BE ADMINISTERED TO LARRY WILLIAMS, SEAT #7, TERM ENDING JANUARY 13TH, 2022.

City Attorney Ritchie administered the Oath of Office. *Scrivener's error: Term ends January 13, 2025.*

4. APPROVE MINUTES FROM THE DECEMBER 14TH, 2020 MEETING.

Motion was made by Moore, second by Miller to approve minutes from the December 14th, 2020 meeting. Voting yes: Williams, Derr, Moore, Miller, Dillard, Sordahl. Voting no: none.

5. DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO CITY COUNCIL TO EMPLOY PLANNING DESIGN GROUP FOR THE PURPOSE OF CREATING DESIGN PLANS FOR DOWNTOWN CORRIDOR DEVELOPMENT. THE ANTICIPATED COST TO THE CITY IS \$35,500.00 AND IS RECOMMENDED TO BE PAID FROM THE MAIN STREET BOND FUND PLANNING AND DESIGN ACCOUNT #68-685-5075.

Motion was made by Moore, second by Derr to recommend to City Council to employ Planning Design Group for the purpose of creating design plans for downtown corridor development in the amended amount of \$39,500.00 and recommended to be paid from the Main Street Bond fund Planning and Design Account #68-685-5075.

Jennie VanBuskirk spoke briefly, then she turned it over to PDG representatives Katy O'Melia and Jim Crosby. They spoke regarding the designs being discussed, such as way-finding. It was mentioned that the City has had issues in the past with our Main Street being located on a State highway. VanBuskirk reported that the Oklahoma Main Street Director sits on the ODOT Board and can work with them on finding solutions.

Sordahl stated that over the 40 years he has lived in Pryor, these improvements have been tried many times but never completed. He would like to see more lighting downtown, as well as more parking. Business owners in attendance asked how these changes will affect them, since they are located a block outside the designated corridor.

Williams agreed that these types of downtown improvements have started and stopped many times over the years. He stated that we need a plan and commitment to make this happen and see it through to completion. He asked what the time frame would be for this initial project, to which they estimated approximately 3-4 months. He also asked if they would be involved in identifying sources of funding, to which they replied that is not a part of their role.

Crosby agreed that in order to take this project to completion, it requires a commitment from the people of Pryor Creek. VanBuskirk stated that Oklahoma Main Street is already supplying her with grants for which she can apply.

Miller spoke as a business owner and stated that he and his wife work 5-6 days a week downtown and are doing all they can to improve it. They would love to get everyone on board.

Dillard stated that we have two kinds of people downtown: Business owners and property owners and they do not work together.

Voting yes: Derr, Moore, Dillard, Sordahl, Williams. Abstaining, counting as a no vote: Miller. Voting no: none.

6. DISCUSSION AND POSSIBLE ACTION REGARDING DESIGNATION OF BANK AT WHICH TO ESTABLISH BANKING ACCOUNT FOR EDTA.

Motion was made by Williams, second by Miller to authorize the City Treasurer to designate the bank at which to establish banking account for EDTA at her discretion. It was agreed that within this body, there are too many who hold a conflict of interest. Voting yes: Moore, Miller, Sordahl, Williams, Derr. Abstaining, counting as a no vote: Dillard. Voting no: none.

7. DISCUSSION AND POSSIBLE ACTION REGARDING DESIGNATION OF SIGNATORIES TO ACT FOR THE EDTA IN BANKING TRANSACTIONS.

Motion was made by Moore, second by Miller to designate the Chairman, Vice Chairman and Secretary as signatories to act for the EDTA in banking transactions, and require two of the three signatures on transactions. Voting yes: Miller, Sordahl, Williams, Derr, Moore. Abstaining, counting as a no vote: Dillard. Voting no: none.

8. DISCUSSION AND POSSIBLE ACTION AUTHORIZING SIGNATORIES DESIGNATED UNDER ITEM 7 TO OPEN BANK CHECKING ACCOUNT FOR THE EDTA AT BANKING INSTITUTION DESIGNATED BY THE TRUSTEES UNDER ITEM 6 WITH PROCEEDS OF SALE OF LOTS FROM EDTA TO BUTLER HOMES IN AMOUNT OF \$24,000.00, AND TO TREY LARREMORE IN AMOUNT OF \$6,000.00, AND PROCEEDS OF SALE OF LOT FROM EDTA TO EDDIE PETERS IN AMOUNT OF \$4,050.00 TOTALING \$34,050.00.

Motion was made by Miller, second by Derr to authorize signatories designated under Item 7 to open bank checking account for the EDTA at banking institution designated by the trustees under Item 6 with proceeds of sale of lots from EDTA to Butler Homes in amount of \$24,000.00, and to Trey Larremore in amount of \$6,000.00, and proceeds of sale of lot from EDTA to Eddie Peters in amount of \$4,050.00 totaling \$34,050.00. Voting yes: Sordahl, Williams, Derr, Moore, Miller. Abstaining, counting as a no vote: Dillard. Voting no: none.

9. ECONOMIC DEVELOPMENT UPDATES.

Mayor Lees reported on the following items:

1. New awnings are going up downtown.
2. In 2020, 18 new homes were completed and as of January 2021, six permits have been applied for to begin new homes.
3. The North sewer expansion will begin soon.
4. He continues to meet with Rickey Hayes on various development possibilities.
5. Jefferson and Lincoln schools have been chosen as National Schools of Character.

Sordahl stated that he would like to have discussions regarding organizational status on the agenda going forward and get some training on what the EDTA is allowed to do, so they have a clear path of their goals.

10. ADJOURN.

Motion was made by Moore, second by Miller to adjourn. All voted yes.