

**MINUTES
HOTEL / MOTEL BOARD
SPECIAL MEETING
THURSDAY, SEPTEMBER 24TH, 2020
5:30 P.M.**

THE HOTEL / MOTEL BOARD MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE, PRYOR CREEK, OKLAHOMA AT THE ABOVE DATE AND TIME.

BOARD MEMBERS: ** TARA WALLACE, TRACEY DEAN, AMY CRAMER, SCOTT CRAFT AND ERIC HANSBROUGH

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:34 p.m. by Chairman Tara Wallace. Members present: Chairman Tara Wallace, Tracey Dean, Amy Cramer, Scott Craft and Eric Hansbrough. Members absent: none.

Others present: Pryor Area Chamber of Commerce representatives Barbara Hawkins and Katie Thibodeaux and Pryor Main Street representative Scott Miller.

2. DISCUSS, POSSIBLY APPROVE MINUTES OF MAY 21ST, 2020 SPECIAL MEETING.

Motion was made by Hansbrough, second by Wallace to approve minutes of May 21st, 2020 Special Meeting. Voting yes: Hansbrough, Wallace and Cramer. Abstaining, counting as a no vote: Craft and Dean. Voting no: none.

3. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE HOTEL / MOTEL TAX GRANT 2019-2020 FINAL EXPENSE REPORT FOR PRYOR AREA CHAMBER OF COMMERCE IN THE AMOUNT OF \$29,216.43.

Motion was made by Craft, second by Cramer to recommend Council action to approve Hotel / Motel Tax Grant 2019-2020 Final Expense Report for Pryor Area Chamber of Commerce in the amount of \$29,216.43.

Barbara Hawkins gave a presentation regarding the Chamber's use of the funds, as well as some events that got canceled due to COVID-19 these past few months that caused them to have money left over. She requested they be allowed to keep that money and use it this year for the things they intended to use it for last year.

All voted yes.

Wallace moved to Item 5.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE HOTEL / MOTEL TAX GRANT 2019-2020 FINAL EXPENSE REPORT FOR PRYOR MAIN STREET IN THE AMOUNT OF \$7,904.14.

Motion was made by Dean, second by Hansbrough to recommend Council action to approve Hotel / Motel Tax Grant 2019-2020 Final Expense Report for Pryor Main Street in the amount of \$7,904.14. All voted yes.

Wallace moved to Item 7.

7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE THE 2020-2021 LETTER OF INTENT FOR PRYOR MAIN STREET.

Motion was made by Dean, second by Wallace to recommend Council action to approve the 2020-2021 Letter of Intent for Pryor Main Street. All voted yes.

8. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE THE 2020-2021 LETTER OF INTENT FOR PRYOR AREA CHAMBER OF COMMERCE.

Motion was made by Dean, second by Wallace to recommend Council action to approve the 2020-2021 Letter of Intent for Pryor Area Chamber of Commerce. All voted yes.

Wallace moved back to Item 4.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE HOTEL / MOTEL TAX GRANT 2019-2020 FINAL EXPENSE REPORT FOR PRYOR PUBLIC SCHOOLS IN THE AMOUNT OF \$15,211.92.

Motion was made by Craft, second by Dean to recommend Council action to approve Hotel / Motel Tax Grant 2019-2020 Final Expense Report for Pryor Public Schools in the amount of \$14,449.77, which was their allocation. It was also agreed that in the future, they must list dates and specifics of each event for which the money is used. All voted yes.

6. REVIEW 2020-2021 BUDGET AND BREAKDOWN.

No action. Wallace read through the budget and allocation amounts.

9. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE THE 2020-2021 LETTER OF INTENT FOR PRYOR PUBLIC SCHOOLS AND PRYOR BAND DAY.

Motion was made by Hansbrough, second by Wallace to recommend Council action to approve the 2020-2021 Letter of Intent for Pryor Public Schools. There is no Band Day scheduled for this year, so their Letter of Intent did not include it. Voting yes: Craft, Hansbrough, Wallace, Dean. Abstaining, counting as a no vote: Cramer. Voting no: none.

10. DISCUSSION REGARDING FUTURE INCLUSION OF BED & BREAKFAST TAX REVENUES IN THE HOTEL / MOTEL TAX ALLOCATION FUND.

No action. They discussed a few things that might pertain to Hotel / Motel Tax allocation and agreed that this would be something to discuss with the City Attorney and possibly the City Accountant.

11. SCHEDULE NEXT MEETING.

No action.

12. ADJOURN.

Motion was made by Dean, second by Cramer to adjourn at 7:03 p.m. All voted yes.