

**PRYOR CREEK RECREATION CENTER BOARD
REGULAR MEETING
MONDAY, SEPTEMBER 13TH, 2021, AT 5:30 P.M.
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Board members: Houston Brittain, Jeremy Cantrell, Cathy Gray, Rebecca Kemp, Steve Riff, Dick Holmes, Marty Marsh

1. Call to order.

The meeting was called to order by Brittain at 5:30 P.M. Board members present: Brittain, Gray, Riff, Kemp, Holmes, Marsh. Members absent: Cantrell.

2. Administer Oath of Office to Jeremy Cantrell, Marty Marsh and Rebecca Kemp.

Cantrell was not present, oath of office was administered by the Mayor to Marsh and Kemp.

3. Discussion and possible action regarding appointing a Vice-Chairperson.

Riff was nominated and elected as vice-chairperson.

4. Discussion and possible action regarding appointing a Board Secretary.

Gray was nominated by Riff, second by Holms. Gray was elected as Board Secretary.

5. Approve minutes of the July 12th, 2021, regular meeting.

Motion made by Kemp, to approve the minutes of the July 12th, 2021, regular meeting, second by Riff, motion passed unanimously.

6. Petitions from the audience. (Limited to 5 minutes, with advance reservation).

No petitions were presented.

7. Discuss, possibly recommend Council action regarding hiring Kelsie Kerns as Fitness Coordinator at Range D, Step 1 (annual wage - \$33,510.00).

PCRC director Long and Houston conducted interviews. Of the 3 qualified candidates, Kerns is the best fit. Motion made by Holms to recommend council action to hire Kelsie Kerns as Fitness Coordinator at Range D, Step 1 (annual wage - \$33,510.00). Second by Gray, motion passed.

8. Discuss, possibly recommend council action regarding bids received for new flooring in Boys & Girls Club and accepting a bid of \$21,487.00 to Architectural Flooring, L.L.C as in the best interest of the city, from Rec Center Repair & Maintenance Account #84-845-5091. Other bids received: C&B Carpets, \$19,954.91; Epoxy Floor Coating, \$28,462.50.

Motion made by Riff to recommend council action to accept the bid by Architectural Flooring, L.L.C. , in the amount of \$21,487.00 from Rec Center Repair & Maintenance Account #84-845-5091. Second by Holms, motion passed.

9. Discuss, possibly recommend Council action regarding bids received for new weight room equipment and accepting a bid of \$51,687.42 received from Advanced Exercise Fitness Solutions from Rec Center Capital Outlay-Equipment Account #84-845-5410. Other bids receive: Push Pedal Pull, \$54,289.19; C&G Fitness, \$59,820.00.

Replacing the original equipment from 2005-2006. Motion made by Gray to recommend council action to accept the bid of \$51,687.42 received from Advanced Exercise Fitness Solutions from Rec Center Capital Outlay-Equipment Account #84-845-5410. Second by Riff, motion passed.

10. Discuss, possibly recommend Council action regarding bids received for new weightlifting plates and accepting a bid of \$13,878.48 received from Advanced Exercise Fitness solutions from Rec Center Capital Outlay-Equipment Account #84-845-5410. Other bids received: C&G Fitness, \$14,645.00; Rogue Fitness, \$20,880.00.

The current plates are about 15 years old. Motion made by Riff to recommend council action to accept the bid of \$13,878.48 received from Advanced Exercise Fitness solutions from Rec Center Capital Outlay-Equipment Account #84-845-5410. Second by Holms, motion passed.

10. Director's Report.

a. Facility repair and Maintenance

New motivational quotes will be going up on the walls. The pool pump is leaking, it was estimated at \$3,000 to repair, Brian Moody can fix it for \$1,000. Awning should be completed by Oct 8th.

b. Finance Report

Net revenue is about \$18,000 after 1 month into the fiscal year.

c. Aquatics Report

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14 public, 5 private parties, brought in \$11,000 in swim lessons, group swim lessons will start next week, family swim now open at 3pm, swim team would like to use the pool 3x per week, they will be adding a Sunday morning time.

d. Personnel Report

The rec center is grieving the loss of Debbie, a celebration of life will be at the rec on Friday. The position has been posted.

e. Misc.

July 199 new members, August 137 new members. Farmers Market is closing. November and December will see the return of maintain don't gain. A new challenge will be presented each month, looking for new group fitness ideas to increase those numbers. Should know something about the Fitness Court soon.

Partnering with Mid America for A Walk in the Park, October 23rd, there will be a 1K, and 5K, with a party at The District afterward. Holms commended Long on a job well done as the director of the PCRC.

6. Unforeseeable Business.

No unforeseeable business.

7. Adjourn.

Motion made by Holmes second by Riff. Motion passed unanimously. Meeting adjourned.