

**PRYOR CREEK RECREATION CENTER BOARD
REGULAR MEETING
MONDAY, DECEMBER 6TH, 2021, AT 5:30 P.M.
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Board members: Houston Brittain, Jeremy Cantrell, Cathy Gray, Rebecca Kemp, Steve Riff, Dick Holmes, Marty Marsh

1. Call to order.

The meeting was called to order by Riff.

2. Approve minutes of the November 1st, 2021 regular meeting.

Motion made by Cantrell to approve the minutes of the November 1st, 2021, regular meeting, second by Holmes. Motion passed.

3. Petitions from the audience. (Limited to 5 minutes, with advance reservation).

No petitions were presented.

4. Possible Executive Session pursuant to the Oklahoma Open Meeting Act for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of:

- a. **Jerome Hopkins, Assistant Director (No action to be taken in Executive Session. For discussion only) (25 O.S. 307 (B)(1)).**

Motion to move into executive session made by Cantrell, second by Holms. Motion passed.

5. Consider resuming regular session. No action taken during Executive Session.

6. Possible action based on Executive Session concerning the employment, hiring, appointment, promotion, demotion, disciplining, ore resignation of:

- a. **Jerome Hopkins, Assistant Director (25 O.S. 307 (B)(1)).**

Motion made by Cantrell to re-assign Jerome Hopkins from assistance director to fitness coordinator. Second made by Holmes. Motion passed.

7. Discuss, possibly recommend Council action regarding awarding the roof replacement contract Schedules 1,2, and 3 for a total bid of \$262,509.50 to Pro-Tech Roofing, Inc. It is further recommended that a contingency amount also be encumbered in the amount of \$26,000.00 should additional work be discovered during the project. Other bids received: Ground Zero Roofing and Const. LLC., \$461,044.00; Allwine Roofing and Construction, Inc., \$510,683.00; Horizon Roofing & Const., \$514,054.00; Dawson Roofing, Inc., \$584,883.50; Joplin Roofing, Inc., \$596,320.00.

Pro Tech Roofing bid is less than the other bids because they bid on a job in Tulsa, that job fell through (no fault of Pro Tech), they still have the materials on hand. It will take 4- weeks to do the job secondary to only having to order minimal material. The other jobs it may take 6-8 months to get the materials. All bidders bid the same systems/methods. Two other systems were presented: 1. Look at the worse areas and patch these areas. 2. Gel coat method. According to Steve Powell these will not fix the roof long term. Motion made by Cantrell to accept the bid of \$262,509.50 to Pro-Tech Roofing, Inc. and the contingency amount of \$26,000.00. Second made by Kemp. Motion passed.

8. Discussion and possible action regarding declaring the following equipment at the Pryor Creek Recreation Center Surplus and recommending to the council it be disposed of by sale or other method deemed appropriate by the Council.

- a. **Pull up Rack, Inventory #55, ID # 845-19-03544-55**
- b. **Hack Squat, Inventory #51, ID # 845-19-03540-51**
- c. **Squat-Lunge Smith Machine, Inventory #4, ID # 845-63-03533-4**
- d. **Free Weight Incline w/ Bar & Foot Assist Plate, Inventory #27, ID # 845-75-03516-27**
- e. **Free Weight Incline Bench w/ Sliding Bar, Inventory #24, ID # 845-74-03513-24**
- f. **Free Weight Decline Bench w/ Sliding Bar, Inventory #257, ID # 845-74-03514-25**
- g. **Free Weight Straight Bench w/ Bar, Inventory #28, ID # 845-75-03517-28**
- h. **Back Machine, Inventory #2, ID #845-60-03487-2**
- i. **Cable Pull Station 2, ID #19, Inventory #845-73-03508-19**

Motion made by Cantrell to declare the above equipment surplus and recommend to the council that it be disposed of by sale or other method deemed appropriate by the Council. Second made by Kemp. Motion passed.

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9. Discussion and possible action regarding declaring the following equipment at the Pryor Creek Recreation Center Surplus and recommending to the council it be transferred to another department of the city or disposed of by sale or other method deemed appropriate by the Council. Due to age and condition of the property it is of no useful value or sue by the REC center, it has little or no re-sale value but however would be useful in a non-commercial application such a physical training for police or fire.

- a. Assisted Chin Dip Combo, Inventory #53, ID #845-64-03542-53**
- b. Sled Leg Press, Inventory #50, ID #845-64-03539-50**
- c. Free Standing Squat Rack, Inventory #45, and ID #845-63-03534-45**
- d. Magnum Fitness Bench Seat, Inventory #34, ID #845-67-03955-34**
- e. Cable Pull, Inventory #21, ID #845-73-03510-21**

Motion made by Cantrell to declare the above equipment surplus and recommend to the council it be transferred to another department of the city or disposed of by sale or other method. Second by Gray. Motion passed.

10. Director's Report.

a. Facility repair and Maintenance

The new equipment should arrive in January. When it gets here the other equipment will be auctioned off. The pool continues to have issues with humidity and the thermostat. This will be an expensive repair.

b. Finance Report

Total revenue has increased a little over the past month. Air handling system needs repair, money is budgeted for it this year. Sales tax revenue is consistent. The rec center will be in the red at the end of the year, secondary to awning and roof repair. Still have money in reserve. Will try to maintain as much in reserve as we can secondary to money for the roof repair.

c. Aquatics Report

d. Personnel Report

e. Misc.

Maintain don't gain had 175 people sign up. 7 teams signed up for dodgeball. They will do this again in February. Open house will be scheduled when the new equipment comes in.

f. Q&A.

6. Unforeseeable Business.

No unforeseeable business.

7. Adjourn.

Motion made by Holmes second by Cantrell. Motion passed unanimously. Meeting adjourned.