

**MINUTES
STREET COMMITTEE
REGULAR MEETING
TUESDAY, JANUARY 24TH, 2023
5:30 P.M.**

THE STREET COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.

COMMITTEE MEMBERS: ** STEVE SMITH, RANDY CHITWOOD, TERRY LAMAR, LORI SIEVER (ALTERNATE)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Steve Smith. Members present: Steve Smith, Randy Chitwood, Terry Lamar. Members absent: none.

Others present: Mayor Larry Lees, Buddy Glenn, Steve Powell, Chris Gonthier.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE NOVEMBER 22ND, 2022 REGULAR MEETING.

Motion was made by Chitwood, second by Lamar to approve the minutes of the November 22nd, 2022 regular meeting. Voting yes: Smith and Chitwood. Abstaining, counting as a no vote: Lamar. Voting no: none.

3. PETITIONS FROM THE AUDIENCE.

There were no petitions.

4. STREET SUPERINTENDENT REPORT – BUDDY GLENN.

Glenn reported that they are running the sweeper, trimming and working on alleys. They are also working on Southwest 29th Street. They are trying to take care of issues that get reported as they come in.

Mayor reported on the Street fund budget. He stated that they have spent 15% of their budget, as of December 31st.

Lamar asked questions regarding the snow plan, upcoming street plan and drainage projects. Smith, Lees, Glenn and Powell brought Lamar up to date on these items. Lamar asked for a copy of the street project list and drainage projects.

5. DISCUSSION REGARDING POSSIBLY PARTNERING WITH PARK DEPARTMENT ON TENNIS COURT PARKING.

No action. Mayor explained that any funds used by the Street Department for the tennis court project will be reimbursed by the Park Department.

6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING CHANGE ORDER NO. 1 FROM ENVISION CIVIL CONTRACTORS, LLC FOR THE WHITAKER PARK TENNIS FACILITY PARKING IMPROVEMENTS PROJECT PRY 21-07, REGARDING THE REMOVAL OF EXISTING CURB AND THREE FEET INTO THE EXISTING ASPHALT FOR THE LENGTH OF THE PROJECT. THIS ALSO INCLUDES THE REPLACEMENT OF THE AREA WITH A THREE-FOOT CONCRETE APRON AND EXCAVATION OF PROPOSED FIVE-FOOT GRAVEL SIDEWALK. IT IS TO BE NOTED THAT THE MATERIALS ARE TO BE SUPPLIED BY THE CITY AND

ENVISIONS QUOTE IS ONLY FOR LABOR AND EQUIPMENT TO DO THE WORK PROPOSED.

Motion was made by Chitwood, second by Smith to amend the motion to match the Park Board's motion, as follows:

Discuss, possibly recommend Council action regarding Change Order No. 1 from Envision Civil Contractors, LLC for the Whitaker Park Tennis Facility Parking Improvements Project PRY 21-07, regarding the removal of existing curb and three feet into the existing asphalt for the length of the project. This also includes the replacement of the area with a three-foot concrete apron and excavation of proposed four-foot concrete sidewalk at a cost of \$16,832.25 to Envision Civil Contractors and \$8,690.00 to the Street Department from Parks Capital Outlay Account #44-445-5415. It is to be noted that the materials are to be supplied by the city and Envision's quote is ONLY for labor and equipment to do the work proposed.

Powell spoke to the issues of the tennis court. He stated that the job was done to specifications and showed that the same specifications are followed by Broken Arrow and Tulsa. He stated that the sidewalk may be encroached upon. He also stated that angled parking would help in navigating the bump.

Lamar believes that the design was not appropriate to begin with, and the city should not have to pay more to fix it. Lamar recommended that the cost go back to the designer and engineer. Mayor recommended the Street Department approve the action and send on to Council, so the project can be completed for the citizens.

Voting yes: Chitwood and Smith. Voting no: Lamar.

7. DISCUSSION AND POSSIBLE ACTION REGARDING REPLACEMENT OF A HEATER AT THE STREET DEPARTMENT FROM BIDS RECEIVED, FROM STREET REPAIR AND MAINTENANCE ACCOUNT #14-145-5342.

Motion was made by Lamar, second by Chitwood to approve replacement of a heater at the Street Department from Melton's A/C & Appliance in the amount of \$2,260.80 in the best interest of the city from bids received, from Street Repair and Maintenance Account #14-145-5342. Other bid received: Master's Heating Cooling Inc. in the amount of \$2,680.00. A third bid was requested but was not received. Voting yes: Lamar, Smith, Chitwood. Voting no: none.

8. DISCUSSION REGARDING POSSIBLE ENGINE REPLACEMENT ON TRUCK #17.

No action. Glenn explained the issues with the engine on truck #17, which is a 2007 1-ton truck. Money has been budgeted for two new trucks in this year's budget, but Glenn stated he has been told they may not arrive until November of this year; therefore, the funds are available for the engine.

9. DISCUSSION REGARDING POSSIBLE NEW LINE-STRIPING MACHINE.

No action. Glenn stated that the current line-striping machine is 12 years old. He has been made aware that Oklahoma Department of Transportation does not maintain the striping on Main Street from Highway 69 to Elliott, which adds to the Street Department's job. Funds are set aside for striping.

10. DISCUSSION REGARDING POSSIBLE NEW SNOW-BLOWING MACHINE FOR SIDEWALKS.

No action. Glenn stated that we currently do not have a snow-blower, and with the upcoming updates to downtown, it will be needed but not until next fiscal year. Glenn stated as a reference point that Tractor Supply has an industrial-grade snow-blower for approximately \$3,000.00.

11. DISCUSSION REGARDING POSSIBLE ALLEYWAY MAINTENANCE.

No action. Mayor reported that he has been in conversation with Code Enforcement Officer Trent Humphrey regarding citizens dumping their trash and brush in the alleyways. They are working to find a solution to this issue. Some thoughts regarding process were:

- Street Department or Code Enforcement notified
- Information sent to the Clerk
- Street Department cleans up the mess
- Send citation to the resident or homeowner

Lamar asked if alley repairs are considered as part of street projects, which was confirmed that they are.

12. UNFORESEEABLE BUSINESS. (ANY MATTER NOT FORESEEABLE PRIOR TO POSTING THE AGENDA.)

There was no unforeseeable business.

13. ADJOURN.

Motion was made by Lamar, second by Chitwood to adjourn at 7:18 p.m. Voting yes: Smith, Chitwood, Lamar. Voting no: none.